

Bishop's Cleeve Parish Council

**Sixty First Meeting of the Community Building Committee
Held in the Parish Office, 7.30 pm Tuesday 25th September 2007**

Present:

Cllr Vera Ayres
Cllr Geoffrey Jackson (Chair)
Cllr Ann Lightfoot
Mr Alan Cornish

By invitation:

Mr Jerry Gurney (Caretaker)
Cllr Phil Taylor

1. Apologies

Cllr P Lightfoot
Cllr J Habgood
Cllr J Peake

2. Minutes of Previous Meeting on 24th July 2007

1. The Minutes were agreed.
2. Updates: It was understood that the Music package had started at the Youth Club and seemed to be successful so far. The Emergency Provision Package had been brought to the attention of Full Council. Action by full Council to be taken.

3. Bookings

1. 9 casual bookings had been received since the last meeting plus 1 regular booking from Doodle Tots.

4. Caretaker's Report

1. There is a litter bin available for installation. JG said he would put it at edge of site, after first checking with Library staff. Reminded that Cllr Jones and Lightfoot had agreed earlier to negotiate site with them (see Minutes of 23rd January meeting). Site still experiencing problems with plastic bottles being dropped. Cllr Taylor said he would speak to TBC.
2. Suggestion Box: Comment that a projector screen should be installed in Room 2. Only required about twice in the past year. After general discussion it was felt that this was not a priority for our funds.

5. Youth and Community Issues

1. No problems identified. Noted that several windows had been broken recently at youth centre side of building.

6. Treasurers Report

1. The balance in the account is £2,234.32

2. Review of Hire Charges: After some discussion it was agreed that the rate for room hire should be £5 for small and £8 per hour for large room – to be applied with immediate effect.

3. The receipts and payments from 1st April 2007 to date were summarised as follows:

RECEIPTS

Utilities	197.43
Repairs / Replacements	0.00
Deposits	20.00
Block Hire	5,020.38
Casual Hire	1,121.18
Insurance Receipts	128.50
Booking Fees	84.00
Late Payment Fee	31.40
Service Contracts	0.00
Total Receipts	6,602.89

PAYMENTS

Salaries	1,926.06
Income Tax & NI	419.56
Utilities	1,749.69
Rates	1,395.55
Cleaning	1,263.99
Repairs / Replacements	148.78
Deposits	20.00
Refunds	30.00
Insurance	0.00
Equipment Purchased	0.00
Service Contracts	142.01
Miscellaneous	27.00
Total Payments	7,122.64

7. Any Other Business

1. None.

8. Date and Time of Next Meeting

It was agreed that the next meeting of the Committee will be held at 7.30 pm on Tuesday 27th November in the Parish Office.