

# *Bishop's Cleeve Parish Council*

**Fifty-Sixth Meeting of the Community Building Committee  
Held in the Parish Office, 7.30 pm Tuesday 28<sup>th</sup> November 2006**

**Present:**

Cllr Pete Lightfoot (Chair)  
Cllr Pat Hatton  
Cllr Geoffrey Jackson  
Cllr Ann Lightfoot  
Mr Alan Cornish

**By invitation:**

Mr Jerry Gurney (Caretaker)

**1. Apologies**

1. None received

**2. Minutes of Previous Meeting held on 26<sup>th</sup> September 2006**

1. The Minutes were agreed as a correct record.

**3. Bookings**

1. 14 casual bookings and 1 new block booking (for Karate) had been received since the last meeting. Unfortunately, we had lost one existing block booking (for Pilates) as Room 2 was no longer large enough.
2. The calendar of usage during October and November was circulated to committee members for review.

**4. Caretaker's Report**

1. Noted that replacement kitchen vinyl floor covering was still outstanding.
2. A letter had been received from one of the partners in Domestic Goddesses (the contract cleaners) advising that the partnership was being disbanded. It was agreed that the other partner should be approached to see if they were prepared to continue on the existing contractual basis.
3. No comments in User Book

**5. Youth and Community Issues**

1. There were no issues of concern identified.
2. Jerry Gurney reported that Phil Clapham had advised that he did not require Room 2 on a Thursday evening and was happy for the committee to let it out on a regular basis. Agreed that Alan Cornish should write to Phil to formalise the arrangement and agree a period of notice should the Youth Club wish to reclaim their contractual right to use Room 2 on a Tuesday evening at some future date.

## 6. Treasurers Report

1. The current bank balance was reported as £3,043.44.
2. The receipts and payments from 1st April 2006 to date were summarised as follows:

### **RECEIPTS**

Utilities	228.94
Repairs / Replacements	0.00
Deposits	20.00
Block Hire	6,702.34
Casual Hire	1,528.75
Insurance Receipts	193.01
Booking Fees	90.00
Late Payment Fee	10.00
Service Contracts	52.09
<b>Total Receipts</b>	<b>8,825.13</b>

### **PAYMENTS**

Salaries	2,605.75
Income Tax & NI	786.44
Utilities	1,352.24
Rates	1,364.48
Cleaning	1,679.09
Repairs / Replacements	1,554.51
Refunds	17.60
Equipment Purchased	0.00
Service Contracts	649.04
Miscellaneous	15.00
<b>Total Payments</b>	<b>10,024.15</b>

3. It was noted that pricing policy was due to be reviewed at the next meeting. Alan Cornish undertook to advise the regular users that we were minded to increase our charges by around 10% so as to give them an opportunity to comment before any formal decision was taken.

## 7. Any Other Business

1. It was noted that there was no litter bin in the vicinity of the Youth and Community Building and that our garden strip was too narrow to site a bin. Suggested that Cllr Ceri Jones be approached to see if the County Council would place a bin on the large strip of land outside of the Library entrance.

## 8. Date and Time of Next Meeting

It was agreed that the next meeting of the Committee will be held at 7.30 pm on Tuesday 23<sup>rd</sup> January 2007 in the Parish Office.