

Bishop's Cleeve Parish Council

Minutes of the Allotments Committee meeting held at the Parish Council Office
on Tuesday, 19 September 2006 at 4.30pm.

1 Present at the meeting

Cllrs P Richmond, Mrs I Hatton, M Taylor

2 Apologies for absence

Cllr Mrs V Ayres

3 Minutes of the meeting held on 10 August 2006

The minutes were accepted as an accurate record of the meeting and signed by the Chairman

4. Matters arising from the minutes

4.1 Bales of straw delivered and put in place but invoice not yet received. Fence damaged when they were delivered now repaired.

4.2 Weeds in car park area to be strimmed by P/Council's maintenance worker.

4.3 Entrance gate has been replaced and invoice paid.

4.4 Satisfaction survey to be sent with rent request letter to include question about composting demonstration.

4.5 Cllr Hatton to find out whether there are any community composting sites in Gloucestershire.

5 Rent Increase

5.1 Following a discussion of the income and expenditure figures the committee decided to increase the allotment rents for 2007/08 financial year by 37%. Cllr Richmond to produce a financial statement for committee members.

6 AOB

6.1 Cllr Richmond presented the quote received from Elliott and Sons Ltd for resurfacing the allotments access road. Two options had been presented; one to cost £1,950 plus VAT and the other to cost £1,000 plus VAT. Cllr Richmond recommended acceptance of the cheaper option which was to repair sections of the road rather than the entire area.

6.2 After much discussion the committee agreed that the Parish Council should be asked to consider this expenditure request at the October Parish Council meeting. If the money is available in this financial year an immediate tendering exercise to be arranged. If funding is not available the committee will request that the expenditure is budgeted for in the next financial year and a tendering exercise arranged at that time.

6.3 Cllr Taylor agreed to conduct a site inspection in October.

6.4 Cllr Richmond reported that ragwort was growing at the north end of the allotments and that the committee should decide on the appropriate action and who was responsible for taking it; allotment holders or the Council. Cllr Richmond agreed to investigate.

The meeting closed at 6pm.

Signed.....

Dated this day of 2006