Bishop's Cleeve Parish Council

Minutes of the Allotments Committee meeting held at the Parish Council Office on Thursday, 10 August 2006 at 7pm following a site inspection at 6.30pm

1 Present at the meeting
Cllrs P Richmond, Mrs I Hatton, M Taylor
2 Apologies for absence
Cllr Mrs V Ayres
3 Minutes of the meeting held on 10 May 2006
The minutes were accepted as an accurate record of the meeting and signed by the Chairman
4. Matters arising from the minutes
Cllr Richmond agreed to contact Elliott and Sons Ltd again to obtain a cost quote for resurfacing the access road.
The Clerk reported that there were 19 people on the waiting list for an allotment.
Cllr Richmond proposed that the cost quote of £375 for replacing the straw bales to mark out the area for storing manure be accepted. This was agreed by all committee members. Clerk to inform Mr Paul Holiday, who had obtained the quote from a local farmer.
Cllr Richmond presented the Newsletter he had produced to be sent to allotment holders with the payment request letter.
5 Progress Report and discussion of site visit conducted earlier in the evening
The Committee agreed that the P/Council's maintenance worker should be asked to strim the car park area when he was available to do so.
The Clerk was asked to write to the tenants of uncultivated plots, identified at the site inspection earlier in the evening, to ask them to take immediate action to bring the plots up to the standard required by the tenancy agreement.
The Clerk was asked to obtain a cost quote from Rhodes Fencing for repairing the entrance gate.
The Committee will consider Cllr Hatton's request for a composting presentation at its next meeting.
6 Community Composting
The Committee noted the information presented by Cllr Hatton and supported the project in principle. However, it was considered to be a major project with management and site security issues. Cllr Richmond would consider the proposal.
7 AOB
Cllr Richmond proposed an increase in the annual rent for allotments for the financial year 2007/08. This was in response to increased costs for water supply, repairing the access road, tree work etc. Cllr Richmond would suggest an appropriate percentage increase, when comparative rental figures had been obtained from Cheltenham Borough Council and Prestbury Parish Council, and seek the approval of Committee members before action is taken.

The meeting closed at 8.25pm.

Signed……..
Dated this day of 2006