

Bishop's Cleeve Parish Council

This is an application to use the Parish Council's sporting facilities at Cheltenham Road and, when signed by both parties, forms the hire agreement made between the Parish Council and the hirer named in section 1 below. **It is also the VAT invoice. VAT Registration number 821 7906 27.** The Parish Council agrees to permit the hirer to use the facilities detailed in section 5 for the purpose stated in section 3. The hirer agrees to pay the hire charge shown in section 5 and accepts all the conditions of hire. Cheques and correspondence should be sent to: Bishop's Cleeve Parish Council, Church Road, Bishop's Cleeve, Cheltenham, GL52 8LR Tel 01242 674440,

1 Hirer Name..... Address..... Tel. number.....E-mail
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2 Responsible person during the period of hire _____

3 Purpose of hire _____

4 Public liability insurance Name of insurance company _____ Policy Number _____ A minimum of £5million cover for any one claim is required. Individuals/groups will be required to obtain the necessary insurance cover if not already held or pay an additional premium to Bishops Cleeve Parish Council when making the booking
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5 Period of hire: *Advance booking is limited to a maximum of nine hirings*

.....DAY DATES	START TIME	END TIME	Please indicate which PITCH A B C D E , STAR, rugby, mini, grid or ASTRO TURF is required	COST Per pitch Grass £37, Rugby £23, mini £18.50, training grids £10.30, Astro £40 per hour
1				
2				
3				
4				
5				
6				
7				
8				
9				

Total cost £ _____
PLUS VAT £ _____
TOTAL DUE £ _____

6 Hire charges are as notified and agreed in writing by the Parish Council. Payment must be made in advance at the time of submitting the booking form. Cheques should be made payable to:- Bishop's Cleeve Parish Council

7 **Cheques and all correspondence should be sent to Bishop's Cleeve Parish Council, Church Road, Bishops Cleeve, CHELTENHAM, GL52 8LR** Tel -01242 674440 Email assistant@bishopsclleevepc.org THE CARETAKERS can be contacted for bookings taking place on Monday/Tuesday/Wednesday Thursday ring 077624 53026 and Friday, Saturday & Sunday ring 0782 1620996

8 Agreement and signatures

I agree, as the hirer, to observe all the provisions contained in the Conditions of Hire. I have received a copy of the Conditions of Hire and the Safety Information. I hereby accept responsibility for being in charge of the facilities during the period of my hire and for ensuring that individuals using them are properly managed and supervised. I am over the age of 21.

Signed (hirer) _____ Signed on behalf of Parish Council _____
 Date _____ Date _____