

Bishop's Cleeve Parish Council

Minutes of The Parish Council Meeting held at the Tithe Barn on Thursday, 5th June 2008 at 7pm

- **Invited Speaker – Barbara Farmer representing SWARD gave a visual presentation of the landfill sites at Stoke Road, Bishops Cleeve.**

Questions and Answers included the following points:

What is the response of Glos PCT? It was stated that the Glos PCT are quite supportive. It was suggested that the Parish Council may like to write to the Glos PCT to request a Health Study.

What is the current situation regarding planning application? It was stated that if a planning application is on the table by 30/9/08 it would be deemed in appropriate to enforce the dismantling by 31st December 2008.

Has GCC identified a preferred site in Quedgley? It was confirmed that Defra has stated that the application for funding made by GCC does not mean a commitment to a preferred site has been made.

- **Public Session**

Mr Taylor raised concerns regarding the debris left following tree/hedge cutting at the tithe barn. County Councillor Jones will raise the matter at GCC

Mr Taylor raised concerns regarding the number of holes left in the pavement by an utility company. County Councillor Jones will raise the matter at GCC

Mr Holliday raised concerns regarding the crossing of Finlay Way to reach the play area. It was confirmed by County Councillor Jones and Parish Councillor Rawlings that the matter had been discussed with Gloucestershire Highway.

A Southam resident raised the matter of parking tickets being issued in Church Road. Cllr Rawlings confirmed that the matter of signage was under discussed with Gloucestershire Highways and TBC

PC Boulton asked Councillors' to note that a meeting of the volume crime group was to take place on 30th July 2008 at TBC offices at 4pm

End of Public session 8pm

08/76 In attendance were Parish Councillors' P Lightfoot (chair) A Lightfoot, V Ayres, J Stephens, P Richmond, C Lawrence, P Rawlings, P Taylor, J Peake, J Habgood, M Cooper, P Badham. Borough Councillors S Hillier-Richardson, J Richardson and County Councillor Jones.

Apologies noted and authorised by Council were received from Cllr Jackson

The absence of Cllr Mackinnon was noted by Council

08/77. Declaration of interests were made by:

Cllr Peake regarding his relationship with prospective Councillor Kate Peake

Cllr Taylor declared that his household was a member of SWARD

08/78. Co option of Parish Councillor for St Michaels Ward took place with Kate Peake duly elected after a ballot.

08/79 Minutes from meeting held on 1st May 2008 were agreed for accuracy and signed Matters from those minutes raised for information purposes only included:

- **VAT position- confirmed as awaiting written information.**
- **Identity badges – progress confirmed by Cllr C Jones**

08/80. Reports from Committees were noted including

- **New Parish Office**
- **Planning**

Cllr Badham declared an interest in the car park application for Tesco's and then asked for further information.

Cllr Hillier-Richards asked for information regarding the dangerous structures list.

- **Playing fields and playgrounds noted.**

Cllr Lawrence asked for confirmation that due process had taken place regarding the preferred contractor for the skate park and south park. Chair of playgrounds confirmed. Cllr Richmond asked for further information on the scope of the legal advice to be sought. Chair of Playgrounds confirmed that the playgrounds committee was seeking legal advice regarding the points raised under planning permission and building control certificate reports.

Cllr Richmond noted that some families were visiting Finlay Way play area because they felt that Pecked Lane was in a poor state of repair. Chair of Playgrounds responded that the Committee was aware of the condition of Pecked Lane play area, and as it was still functioning the play area was put on the forward plan prepared as part of the budgeting prioritizing process. Cllr Taylor noted that Millham Road play area is in close proximity to the proposed Homelands Farm development and the Committee were awaiting the outcome of the planning process.

- **Traffic –noted**

Cllr Rawlings informed the Council that the parking point leaflet was now available on the website and from the Parish Office.

**Other points raised included Correspondence from:
resident in Two Hedges Road
Governor at Cleeve School**

Monthly figures from TBC regarding parking enforcement, namely 17 visits made between 1st May and 31st May. 54 PCN's had been issued.

- **Allotments - noted**

Cllr Lawrence sought clarification of who had attended the allotment committee meeting.

- **General Purposes –noted**

Cllr Rawlings confirmed that he had sent his apologies for this meeting.

Cllr Lawrence questioned the need for applemac IT. It was confirmed that the statement was that if and when IT was considered for the new office, it would be noted that the website was currently set up on applemac technology. Cllr Lawrence also raised concerns regarding the size of the bin behind Lidl's. It was confirmed that the Committee was waiting the outcome of the proposed development in that area.

08/81 Council discussed a policy matter on Allotment Committee where Committee Councillors have made a request regarding renting an allotment plot. After seeking advice from GAPTC regarding the functionality of the committee, Council was informed by the Clerk that GAPTC had advised the following: After consideration of various scenarios, I can only see a sequence of potential conflict of interests, against the Council's sustainability and management of the sites and the allotment holders interests, and therefore see great difficulty in the decision making. However we also must consider that the two councillors personal interest will be no more than other allotment holders and perhaps the important consideration is how big is the committee and their influence? For example, 2 holders in a 5 strong committee as against

2 holders in a 9 strong committee. (I am assuming this committee's terms of reference is that of decision making as opposed recommending)

It is of course also only the councillors responsibility to decide if they have a prejudicial interest and not the rest of the committee to constantly police it.

After a discussion Councillors agreed to allow Committee Councillors to have an allotment on the same basis as other allotment tenants. It was also agreed that the Council should seek to have an additional Councillor elected to the committee at the next parish council meeting. A review of the situation should take place in 6 months. This proposal was agreed by Council, with two Councillors' abstaining.

08/82. Finance

Noted payments for month of May 2008 authorised by Committees

Noted payments previously authorised by Council

The attached Schedule of payments were authorised by Council

08/83. Request for S137 donations was considered and Council agreed to make a donation of £650 to Bishops Cleeve Senior Club.

08/84. Clerks Report including dates for diaries were noted including the additional date of 11th June 2008 for a meeting of the new parish office committee

08/85. Borough Councillors' Reports were distributed by Cllr S Hillier Richardson, A copy of which is available in the Parish Office. Cllr Richardson, Cllr Richmond and Cllr Taylor reported verbally to the Council

08/86. County Councillor Jones reported verbally to the Council. A copy of points made is available in the parish office.

08/87 Any other urgent business at Chairs discretion that does not require decisions to be taken included note of correspondence received including:

Local point for recycling boxes to be referred to General Purposes Committee

BT proposal to realign pay phone provision in Tewkesbury Borough

Record of thanks from British Heart Foundation for use of Sportsfield

Cllr Peake raised concerns regarding the recycling facilities at the Tesco Car park site. Cllr Lawrence informed Council that he would be attending Cleeve School open festival day

Meeting closed at 9.40 pm

Date of next meeting 3rd July 2008 at 7.30 pm

Signed.....

3rd July 2008

New Parish Office meeting held in Parish Office on the 1st May 2008 at 11 am

Present: Parish Councillor A Lightfoot and Cllr P Richmond. Dr Sarah Lewis (TBC) James Lloyd (Gloucestershire First).

Apologies received from Cllr C Lawrence and Cllr V Ayres

1. Entrust Application. Cllr Richmond informed the meeting that he was acting for the project and had arranged a meeting scheduled to discuss the way forward in submitting the application by 20th June for meeting the 25th July 2008 deadline. It was agreed that the Committee wished Cllr Richmond to use the sphere of restoration of historical interest including the installation of the lift for access. Dr S Lewis to confirm costings to Cllr Richmond.
2. Funding. It was agreed that TBC would claim 100% of costs as authorised by Architects up to the limit agreed by Gloucestershire First. Bishops Cleeve Parish Council would issue the invoices to Gloucestershire First on receipt of TBC invoices. It is predicted that 42k would be claimed in quarter 4 and 90K would be claimed in quarter 1, both to be claimed by June 2008.
3. Construction update. Dr S Lewis informed the Committee that the works were 1.5 weeks ahead of schedule. The Met Office information regarding “inclement weather” should be used to judge acceptable delays. Completion of project anticipated to be October 2008.
4. Easement request from owner of Laburnum Cottage was noted. Parish Clerk to write to BCPC legal representative.
5. Dr S Lewis confirmed that water and power would be supplied from new parish office to water feature in gardens.
6. Internal Decisions taken: Colour of walls to be Spindrift and Magnolia. Colour of Steel work to be Hollybush. Architraves to be magnolia. Wood finish to be light oak veneer. Floors are Altro impressionist – oasis.
Health and Safety decision taken to change solid doors to part glazed doors, except main office which would be fully glazed. Dr S Lewis confirmed that internal doors will have keypad locks for security. Dr S Lewis to confirm that the front door buzzer system will be able to be accessed from upstairs rooms.
Kitchen fridge and drinking water system confirmed by Dr S Lewis as noted
7. External Decisions taken: Directional signs to be white lettering on Hollybush green backgrounds. Signage on doors to be in Hollybush in regular case. Font to be confirmed by Cllr A Lightfoot. Parking spaces are not to be marked outside. Village green reinstatement planting to be completed by TBC.
8. Business plan proforma has now been received by Gloucestershire First and a draft plan will be presented by Parish Council at next meeting.
9. Site Protocol. It was confirmed that Bishops Cleeve Parish Council, Officers and Members are not involved in site and no instructions/discussions will take place between BCPC representatives and site personnel. All instructions will be given by TBC via architects.

Meeting closed at 12.45pm Date of next meeting 16th June 2008 at 9.30 am in Parish Office.

Bishops Cleeve Parish Council – Planning Committee
 Agenda of meeting held at 6.30 pm on Tuesday 27th May 2008
 Attendance AL GJ, PT , JP,

1. Election of Chair and Vice Chair of Planning Committee agreed that Cllr A Lightfoot to be Chair and Cllr G Jackson to be Vice- Chair of planning committee
 Public Session heard from Mr J Beattie –Tithe Barn Management Committee
2. Apologies noted from Cllr P Lightfoot
3. Minutes of meeting held on 22nd April 2008 agreed
4. Planning Applications received for consideration

Site Address	TBC ref no.	Proposal	BCPC response
44 Cutsdean close	08/00553/ful	Change of use of garage to lounge	Supported
107 Station road	08/00479/ful	2 Storey side extension	Supported
30 Pagets Road	08/00584/ful	Single storey/side extension	Supported
17 Murray Close	08/00522/ful	Additional bedroom and convert garage	Supported
20 Church Road	07/01748/ful	Change of use from residential to clinic	Supported
19 Furlong lane	08/00356/ful	Proposed conservatory	Supported
Zurich the Grange	08/00689/TP O	Pollard two willow trees	General observation
Grangefield school	08/00688/TP O	Tree work	General Observation
Tesco	08/00663/ful	Alteration to car park	Objection
15 Oakfield Road	08/00643/ful	Enlarge dormer and install rear dormer	Objection
2 Chiltern Avenue	08/00703/ful	1 st Floor extension	Supported
19 Moreton Close	08/00559/ful	Extension to side of house	General observation- requested site visit
New Barn	07/00409/LB C & 07/00409/FU L	Alterations to original plans	Supported

5. Decisions made by TBC/GCC noted

Site address	Ref number	BCPC	TBC
49 Blackberry Grove	08/00188/ful	supported	permission
Roabela, stoke road	08/00292/ful	supported	permission
12 Butterfield Court	08/00264/ful	supported	permission
20 Church Road	07/91747/ful	observation	permission
15 The Holt	08/00393/ful	supported	permission
57 Station Road	08/00467/ful	supported	Permission
48 Evesham Road, adjacent	08/00508/ful	Objection Inadequacy of plot size	permission
11 Cherry Blossom Close	08/00245/ful	objection	refusal

6 Other notices noted

Tesco – signs – withdrawn

Dangerous Structures List- 50 Milham Road

Planning application for Homelands Farm – Secretary of state decision due 27th June 2008

Affordable Homes Nomination policy consultation

Objection letter re 132 Cheltenham Road – sent to TBC

7. Any other business for information purposes only

Further information sought re Factory outlet signage

The Meeting closed at 8pm

Next meeting June 10th 2008

The Playing Fields and Playgrounds Committee
Meeting was held on 15th May 2008 at 8 pm at the Parish Council Offices.

Election of chair and vice chair took place. Cllr P Lightfoot was nominated and seconded as Chair of the Committee and was duly elected. Cllr J Stephens was nominated and seconded as Vice-Chair of the Committee and was duly elected.

Welcome and introduction from Chair

Public Session –none attended

Attendance Cllr P Lightfoot, Cllr Taylor, Cllr Cooper, Cllr Peake, Cllr Stephens and Cllr Habgood.

1. Apologies from Cllr Ayrs

2. Minutes of meeting held on 17th April 2008 were agreed as an accurate record

3. Clerks report on Actions from previous meetings(INFORMATION ONLY)

Sign for Finlay Way approved.

Further investigations continuing on the exact position of the astro with regard to the lease agreements.

Preferred contractor for Skate Park informed.

South Park updated designs obtained

Written information from Glos Highways and Safer Communities Police Liaison Office obtained.

Completion certificate for Finlay Way obtained

Discussions regarding Pecked Lane and Milham Road has taken place with handyman.

Forward Plan reflects request for additional seating in Finlay Way play area

4. Sports field update

Election of Chair/Vice chair of sports field users group was completed with Cllr Stephens being duly elected as Chair, and Cllr P Lightfoot as Vice-Chair

Planning permission (as brought to the attention of the full parish Council) was updated by Clerk namely:

Building Control Certificate at Pavilion not issued due to: The doors at the sports field pavilion are not wide enough, the Disabled cubicle is not big enough, Internal doors are not wide enough, the landing areas outside of the entrance/exit doors are not suitable. The accessibility for disabled users in changing rooms are not acceptable.

Planning permission for change of use of pavilion needed

Signage outside of the sports field needs planning permission

Planning permission for bowls club turning circle is required

The route of the new tarmac track laid down by BCPC is not in accordance with approved plans.

Bowls Club building certificate not issued as matters outstanding from date of building work. Including Electrical certificates, Sewer connection approval, SAP reports, access statement, commissioning certificates.

A meeting on site has given some indication of required level of work for ventilation and it was noted that the doors are opening inwards contravening the planning permission regulations.

The Clerk was instructed to seek legal advice regarding the unacceptable situation regarding the planning and building control certificates

The clerk was given authorisation to pay for planning permission applications upto the level of £1k

Lease for part of field was discussed and clerk was instructed to formally write to TBC to seek renewal of short-term lease.

The boiler in the sports field pavilion has been investigated as requested, and it is reported as being sited in the wrong position, being between 2 doors with draughts. The plumber is investigating two possible remedies and will provide costings as soon as possible. In the meantime the Clerk has been instructed that combustible materials be removed from the vicinity.

5. Review of Current projects

- Skate park consultation date of 7th June agreed, wide range of publicity to be accessed by clerk. It was agreed that the hedge will need to be made secure. Pedestrian access agreed. Hedge height agreed. Quotations for hedge cutting and pedestrian gates to be obtained.
- Three South park quotations and designs were discussed in detail. It was agreed that the site next to the Cheltenham Road would be the nominated site. It was agreed by the Committee that PL would be identified as preferred contractor. The clerk was instructed to seek design changes, such as one access gate, picnic bench to be changed to 2 park benches, and one further piece of equipment to be agreed with contractor. The total value of the quotation was agreed as acceptable.
- It was suggested that the Police safer communities officer be invited to confirm new site as acceptable.

- It was agreed that the Committee were minded to open up the access point at Chandler Road on a trial basis with the new gate being able to be locked.
Costing to come
- Costing required for marking parking bays
- Costing required for bramble clearance
- Decision deferred for vehicle access to field

6. Current budget/expenditure. Confirmation of the cost of re-surfacing the astro has been received in the sum of £70k.

7. Income and Expenditure as reported on 14th May 2008, summary of receipts and payments for cost centre 6 and 15 were agreed

a. Authorisation of payment of invoices as listed on report 14th May 2008 was agreed

8. Playground weekly inspections noted that grass cutting was not short enough. Clerk has contacted contractors.

9. Correspondence received from

Resident in Mlham Road re Willow trees – waiting information from TBC

Cloisters resident – noted and clerk to seek incidents numbers to follow up with PCSO's.

Police reported 4 parking and 13 anti-social behaviour incidents since 1st March 2008 upto 13th May 2008.

Letter from resident living in Read Way noted- Notice to be prepared by clerk reflecting decisions of committee (see above). The notice to be distributed to Read Way/Chander Road.

Shrubbery trees – PC to contact owner of land

Ditch line concerns from resident of Cheltenham Road noted.

10. Date of Next Meetings .. Playgrounds June 12th 2008

Sports field users – 4th June 2008

Meeting closed 10.40pm

Belinda Holder

Clerk to the Council

Minutes for Meeting of the Traffic Committee held in the Parish Office at 7.00pm, Thursday 15th May 2008

Present: Cllrs Rawlings, A Lightfoot, C Lawrence, J Habgood, P Taylor and ex-officio Cllr P Lightfoot . Cllr Richmond arrived at 7.30pm

- 1. Election of Chair and Vice Chair of Traffic Committee was agreed that Cllr Rawlings would be elected as Chair of Committee. The decision on vice-chair was deferred until the next meeting**
- 2. Apologies for absence were received from Cllr Jackson**
- 3. Minutes from previous meeting held on 20th March 2008 were agreed and signed**
- 4. Matters arising from previous meeting for information purposes.
Cllr Rawlings noted that the paint on the bus shelter seat had been discussed with handyman and would be corrected.**
- 5. Chairs update and correspondence received. It was noted that the Chamber of Commerce had made reference to traffic enforcement matters on its website.**
- 6 Correspondence from Martin Midgley re Blackberry Grove was noted and after discussions it was agreed that Cllr A Lightfoot and Clerk would draw up a letter of key parking points that relate to the village as a whole. It was agreed that Cllr Rawlings would take the draft to Glos Highways and the Clerk was instructed to seek involvement of Glos Police. Clerk was instructed to research any other such leaflets, eg from the Road Safety unit.**
- 7. Members reports- Cllr Habgood noted that work was in process on the hedge located in the footpath between Orchard House and Cheltenham Road. Cllr Habgood raised concerns regarding the traffic light junction at Voxwell Lane/Cheltenham Road. It was agreed that Cllr Rawlings and Cllr Habgood would make a site visit.
Cllr Richmond raised concerns regarding the footpath in the vicinity of Farriers Reach/Stoke Road. Cllr Rawlings agreed to discuss with Glos Highways. Cllr Richmond informed the Committee of a new piece of equipment for road education for drivers. He also asked the Committee to note that it was the motor bike season. He made a request for a survey on Stoke Orchard Road.**
- 8. Budget update was noted and authorisation of expenditure for 08/09 was discussed. Cleaning Contract was increased by £5 per month.
Pedestrian Path –Kayte Lane and crossing refuge on Cheltenham road funding deferred until request received from Playgrounds Committee**
- 9. Any other important business for information only. The Clerk requested information regarding CCTV camera that appears in the fixed asset register. The Committee had no knowledge of the Council owning such a piece of equipment.
Cllr Rawlings asked the Committee to note the joint traffic inactive that had taken place in February between TBC and PSCO's. A request was made that the Parish Council representatives on the Police Liaison group, may like to forward the idea that the Parish Council may have liked to have taken part.
Meeting closed at 8.10 pm**

Date of next meeting July 17th 2008 7pm

A Meeting for the Allotment Committee was held in the Parish Office on 29th May 2008 at 7.30pm.

Present Cllrs A Lightfoot, P Lightfoot, J Habgood, P Taylor, J Stephens, P Richmond

Election of Chair and Vice Chair of Committee was deferred pending the outcome of discussion at full parish regarding the functionability of the committee if committee members are also allotment tenants. Cllr P Lightfoot chaired the meeting as Chair of the Council.

3 members of the public attended and matters raised were:

The filling of the holes in track is now becoming urgent. It was agreed that a request to the Handyman would be made, with assistance from Councillors.

A request was made that plot holders be aware of concerns regarding the use of chemical sprays to neighbouring plots. It was agreed that the "rules" on the notice board would be amended Discussed problems with locks and cost implications/inconvenience

Attention was drawn to NAA and Leisure Garden Ltd. www.nsalg.org.uk

Attention was drawn to the possibility of badgers being present at the allotments. Clerk was asked to research.

Public Session closed

Minutes from previous meeting were agreed and signed as accurate

Matters arising from those minutes noted for information purposes only: Cory compost due week commencing 2nd June.

Rabbit control –ongoing – Cllr Taylor and Stephens

Manure bays and delivery of manure- ongoing – Cllr Taylor

Stallard Butt – situation now closed with no cost implications to council

Plots 80+ new tenants in place

Horse field research – ongoing – Cllr A Lightfoot

Ragwort field chicken tenant- Clerk to follow up.

Advertisement for remainder of ragwort field on website. Copy for noticeboard needed –Cllr Habgood.

"Rules" for allotment holders now displayed on allotment notice board.

Inspection report noted: Actions agreed were

Plot 26 – Clerk to write insisting on cultivation and half plot to be re-allocated

Plots 17, 15,59,61b, 62, 64, 47, 45a, 43, 30 to have new format notice requesting numbers to be displayed

Plot 27 to have 1st notice requesting removal of old shed and roofing sheet

Plot 21a to have 1st notice requesting removal of weeds

Clerk to amend tenancy agreements for 45a and 46 regarding 45b plot

Plot 58 and 75 to have 2nd letter to home address

Plot 32a to have letter informing that we are giving plot to new tenant

Proforma inspection format agreed and will be sent to inspecting councillors each month.

Councillors will tick the relevant box where there are areas of concern. The office will update history on an ongoing basis.

Waiting list update was noted that only 1 plot is vacant at present time. There are no parishioners from Bishops Cleeve on waiting list. As previously agreed, non-Bishops Cleeve residents are held on a separate list and there are 11 on this list.

Request for rent of part of ragwort field was discussed and the Clerk asked the Committee to note that the functionality of the Committee may be effected if Councillors on the Allotment Committee also are allotment tenants. The Clerk asked the committee to note that the concern was not just regarding financial decisions, but that a wide range of decisions may also require declarations of interests which would make the committee unfunctionable. Some concern was expressed regarding potential and perceived conflict of interests. The Clerk has discussed the matter with GAPTC and they have expressed concerns. The Clerk was instructed to obtain written/email details of the concerns. It was agreed that the committee would request a decision from the Full parish Council

Fee income 08/09 was discussed and a decision was taken that rents would be increased to 20p per square meter for 08/09. Letters would be approved by Committee and the increased rents would be payable in September 2008. The decision was approved by the majority of the Committee with one abstention

Budget and Authorisation of payment of invoices were approved by the Committee as per the summary of payments and receipts dated 29th May 2008 . Councillor Richmond would like information on the payment to STWA. (is it an estimated bill and what is the period covered). It was agreed that inspecting Councillors would read the meter and inform the clerk for recording purposes on a monthly basis.

The committee passed the resolution that all expenditure and contracts must be agreed by the full committee and all transactions must go through the clerk. The resolution was agreed by the majority of the committee.

Any other Business at the discretion of the Chair for information purposes only.
Councillors to inspect on the following rota: June – Cllrs P and A Lightfoot
July – Cllrs Stephens and Taylor , August Cllr P Richmond.

Training session by GAPTC. Councillors to inform Clerk if they wish to attend. It was agreed that one Councillor and Clerk to attend (26th June 2008).

Clerk to produce financial report for rent letters and notice board.

Meeting closed at 9.20 pm. Date of next meeting June 26th 2008

Belinda Holder

Clerk to the Council

A Meeting for the General Purposes Committee was held in the Parish Office on 21st May 2008 at 7.30pm. The public were invited to attend.

Present: Cllrs A Lightfoot, P Taylor, J Habgood, P Lightfoot
Apologies were received from Cllrs Jackson, Ayres and Peake

Election of Chair took place and Cllr A Lightfoot was proposed and seconded and duly elected as Chair of the committee. Election of Vice-Chair was deferred until the next meeting

Public Session –no members of the public attended
Chair welcomed new members to the Committee.

Minutes from previous meeting were agreed and signed as an accurate record (Best Value)
Matters arising from those minutes to be noted for information purposes only included a request to look into a design of litter bin to be attached to lamp-posts (clerk)
Confirmation that the litter bin in Milham Road play area was to be replaced with a new design one, to aid TBC in emptying on a more regular basis. The clerk informed the committee that the broken litter bin on the corner of Church Road/Tobyfield Road had been removed.

Nomination of Councillors to Subcommittees was agreed by Committee
News Letter – Cllrs A lightfoot, Habgood and Taylor-
Web Site – Cllrs A Lightfoot, Habgood and Taylor
Quality Council – full General purposes committee.
Review of Standing orders/Financial Regulations – Chairs of committees to be invited, along with Chair and Vice Chair of Council and Financial Monitoring Councillor. Clerk to forward copy of NALC documents. Date of next meeting to be agreed

Updates/ Reports from Sub committees

Orchard House – Clerk to contact GCC to seek information regarding material developments and timescales

Fair Trade Village – Chair of GP to arrange a meeting including invitation to o/s organisations

News letter – meeting -29th May 2008. Donation from Stage coach being chased by clerk

Web Site – Changes to higher level functions to improve access for some users. It was noted that the website is set up on an applemac and it was recommended that the new office committee consider this fact when purchases IT for new office

Authorisation of Expenditure

Bins – authorisation for an order to be placed for 2 bins

Dog Bins – authorisation for an order to be placed for 2 bins

Notice Board for bus shelter at Linworth Road/Pecked Lane authorised

News Letter – authorised expenditure for June 08 publication

Budget and Authorisation of payment of invoices agreed from receipts and payments schedule dated 21st May 2008.

Any other Business at the discretion of the Chair for information purposes only. None

Meeting closed at 8.25pm Date of next meeting 8th July 2008

Belinda Holder
Clerk to the Council

PAYMENTS MADE AS AUTHORISED BY COMMITTEES TO BE NOTED

K White	(april)	£588.17
N Power		£684.31
Cleeve Supplies		£72.73
Baileys Solicitors		£2115.00
D Walker	(april)	£800.
D Lewis		£800.
Glebe contractors		£846.00
STWA		£566.60
K White	(may)	£584.67
Halfords		£55.96
D Walker	(may)	£800
D Lewis		£800
D Walker (materials)		£1162.37
J Habgood		£45.87

PAYMENTS MADE AS AUTHORISED BY FULL COUNCIL TO BE NOTED

BC Street Fair		£600
Printerland		£581.63
GAPTC	(training)	£158.40

PAYMENTS TO BE AUTHORISED BY COUNCIL

Cleeve Flowers (chair allowance)		£ 35.00
I Selkirk	(audit fee)	£160.00
STWA	(office)	£51.70
BT	(office)	£127.93
N Power	(office)	£125.00
GAPTC	(subscription)	£1828.18

S137 request for funding

Bishops Cleeve Senior Club grant request for a piano. (cost of piano £650)
No previous donations made in the last 4 years.

CLERK'S REPORT

Dates for your diaries

June 4th Sports field users group meeting

June 7th skate park consultation morning with champion skater

June 10th Planning and Emergency planning committee

June 12th Playgrounds Committee

June 24th Community Building

June 16th New Office Committee

June 17th Clerk training day

June 26th Allotment Training day

June 27th Allotment committee

June 30th Police Liaison meeting