

Bishops Cleeve Parish Council

Minutes of Parish Council Meeting held at the Tithe Barn on Thursday 10th January 2008 at 7.30 pm

Present: Councillors' Ayres, P Lightfoot, A Lightfoot, M Beresford, C Lawrence, P Rawlings, P Taylor, J Stephens, J Peake, J Habgood, G Jackson, P Richmond (7.55 pm) Borough Councillors' S Hillier-Richardson, J Richardson and County Councillor C Jones

1. Welcome from Chair.

Cllr Beresford spoke to the Council in order to give his resignation as a Parish Councillor with immediate effect. Councillors' asked him to reconsider and when he stated that it was his intention to resign immediately, Cllr P Lightfoot paid tribute to all his hard work. Cllr Beresford left the meeting.

2. Public Session:

Chris Shaw spoke on behalf of Tewkesbury Borough Council regarding the request of additional grant monies to be allocated to the JMC of Bishops Cleeve Sports Centre for the financial year 2008/9. A request was made for additional representation should the Parish increase the grant allocated to the JMC. Councillors' also requested that neighbouring parishes be approached with a view to contributing to the funding stream.

J Beattie attended on behalf of Tithe Barn Committee and requested that consideration be given to releasing grant monies held by Parish Council to finance the employment of Quantity Surveyors for the redevelopment project. Planning permission has been refused, and plans resubmitted. It was requested that the Tithe Barn Committee make the request in writing for consideration at the next Parish Council meeting.

PCSOs attended and answered questions regarding the parking enforcement role that the police now have.

Mr M Taylor apologised to the Council for not having yet completed the footpaths survey. He raised the issue of Tesco transport using the Cheltenham Road, contravening the planning conditions. The Clerk was asked to write to Tewkesbury Borough Council, Planning Control Department to raise the issue of routes and unmarked lorries being used by Tesco's.

Public session closed 8.05pm

07/207 . Apologies noted Cllr Mackinnon, Cllr P Badham

07/208. Councillors agreed the accuracy of the minutes of the meeting held on December 6th 2007

07/208 .Matters arising from those minutes for information purposes only
Cllr Rawlings asked Councillors' to note response from PC P Groome to the question of policing vehicles parked as to cause an obstruction.
Cllr P Lightfoot asked Council to note that he would raise the matter at the Police Liaison meeting.

07/209 Co-option onto Bishops Cleeve Parish Council
Councillors held a ballot and agreed by a majority of 10 to 1 to invite Mr Mark Cooper to join the Council. The Clerk gave Mr Cooper the necessary papers for signature.

07/210 Draft minutes yet to be agreed by Committees and updates from Committees and working groups to be noted:

- Playgrounds and Playing fields draft minutes noted:

Cllr Richmond questioned the marketing undertaken by the football clubs under the partnership agreement.

Cllr Richmond asked how many public bowls sessions had been held at Bishops Cleeve Bowls Club. The Clerk will report back with this information

- Sports field users group minutes noted.

Cllr Rawlings noted that a review of partnership agreement and charges had been undertaken.

Cllr Rawlings was also pleased to note that arrangements had been agreed with the grounds men to sweep and clean the astro surface on a regular basis.

Cllr Richmond questioned the arrangements for placing a static litter bin at the sports field. Cllr P Lightfoot informed him that this matter was under ongoing discussions.

- Planning minutes noted.

Cllr Jackson noted that land behind Lidl's had received planning permission.

Cllr Rawlings raised the issue of the proposed car park as part of the planning conditions. After discussions regarding the management/use of such a car park, Cllr P Lightfoot proposed that the matter be put on the next Planning Committee agenda. Cllr Taylor seconded and Council agreed.

Cllr Lawrence raised the matter of the S106 monies outlined as part of the planning conditions and asked why the Parish was only allocated £6k where as Secondary Education was allocated £45k as he felt this was not in line with decisions taken at meetings held previously. Cllr A Lightfoot informed Council that the provision of the car park was taken as part of the gain for the Parish.

- Employment update

Cllr Ayres informed Council that an appointment for the position of clerical assistant had been made and Mrs Lisa Hunt joined us on 8th January 2008.

- Website update

Cllr Habgood informed Council that the new website was now implemented and after a brief interruption to the email service, everything was back to normal. Cllr Richmond asked if we had a head counter on the web page. Cllr Habgood informed Council that there was. Cllr Richmond requested a monthly report to Council. Cllr A Lightfoot informed Council that the website was part of the remit of Best Value and as such would be reported to Full Council as part of the minutes of the Best Value group. Cllr Ayres thanked Cllr Habgood for his work on the website. All Agreed.

- New Barn update

Cllr A Lightfoot informed Council that final plans were to be presented to the working group at the Parish Office on Friday 9th January and further movements were anticipated during January.

- Traffic Committee update (information only)

Cllr Rawlings informed Council that :

A meeting had taken place with residents of Gotherington Lane/Station road.

Martin Midgely was the new contact at Gloucestershire Highways

Cemetery sign had been ordered

School Safety zone was ongoing

A representative from Stage Coach is to attend the next traffic committee meeting

Cllr Rawlings requested that a representative from the Traffic Committee attend the Police liaison meeting on 17th January at Bishops Cleeve Primary School. Cllr P Lightfoot to attend.

Cllr Lawrence asked if there was any plans to change the speed bump outside of Lidl's. Cllr Rawlings replied that any changes would be dependent on decisions taken regarding the Gotherington Lane/Station Road situation.

07/211 Finance

Cllr Taylor Proposed and Cllr P Lightfoot seconded acceptance of the following payments schedule. Council Agreed

Paid to	Cheque number	reason	Budget account	Amount
commutaports	2730	Repairs to shelter	traffic	56.40
BT	2740	Fax	Administration	55.71
Staples	2741	Stamps	Administration	51.60
Staples	2741	Stationery	Administration	238.96
Tithe Barn	2742	Meeting room	Administration	44.55
STWA	2743	Water use	Sports field	435.47
VAG	2744	Donation	Grants	50.00
British legion	2745	Donation	Grants	50.00
CAB	2746	Donation	Grants	500.00
BC Disabled club	2747	Donation	Grant	150.00
Golden Circle L Club	2748	Donation	Grant	150.00
BC Youth Club	2749	Donation	Grant	4000.00
Cleeve supplies	2750	Misc tools	Best value	19.60
Ken Pink	2751	Flood prevention ditch at sports field	Contingency	3891.60
Homeguard security	2752	Office alarm service	Office costs	45.00
Stallard and co	2753	Floodlight repairs	Sports field	52.88
John Ryde	2754	Office rent	Office costs	1175.00
D Walker	2755	Monthly and extra agreed	Sports field	1075.00
D Lewis	2756	Monthly and extra agreed	Sports field	1075.00
Revenue and Customs	2758	PAYE/NI	Employment	763.18
K White	2759	Office heaters	Office costs	100.87
CILCA	2760	Registration fee	Training	70.00
Cotswold solutions	2761	Computer costs	Office costs	85.00
Linpac	2762	Dog and litter bins	Best value	1727.25
Glos media	2763	Public notices x 3	Playgrounds	197.40

07/212 Clerks report

Councillors noted the following matters

Actions from previous minutes – all matters covered by agenda

Dates for your diaries-

January meeting dates (all Thursdays unless specified)

16th Playgrounds

17th Traffic

17th Emergency working group

22nd planning (Tuesday)

22nd Community Building

28th Police (Monday)

31st Allotments

Councillors were given a briefing note regarding the Vitality, Viability and Vulnerability Study being undertaken by Gloucestershire First/GCC. Councillors' Richmond and Jackson wish to attend on behalf of the Parish Council. Councillor C Jones wished to be informed of details.

Councillors wish to receive reports from Councillors' who represent Parish Council on outside bodies on a quarterly basis. Written reports to be submitted to clerk to be included in Agendas for March, June, September and December Parish Council Meetings.

Councillor Lawrence requested that he receive the minutes from the Parish meetings via email at the earliest possible date.

07/213 Correspondence received was noted from:
Village Agent Scheme – Introductory leaflet available in Parish Office
Community Safety Conference- 25th January 2008
Gloucestershire County Council – consultation regarding 08/09 council tax
Buddhist Society request for buildings

07/214 .Request for Grants and Donations under Section 137.
Councillor Lawrence proposed, and Cllr P Lightfoot seconded the motion that Council make a grant under section 137 in the sum of £50 to Winchcombe Day Care Centre towards transport costs. Council agreed.

07/215. Allotment Committee
Councillors A Lightfoot, P Lightfoot, J Habgood, J Stephens, P Taylor and P Richmond had put their names forward for election to the Allotments Committee. After a ballot, Cllrs A Lightfoot, P Lightfoot, J Habgood, J Stephens, P Taylor were elected to sit on the Allotment Committee.

07/216. The Clerk presented the following Budget/precept request to Council for consideration.

<u>NET budget and precept</u>		<u>2007/08</u>	<u>08/09</u>	<u>Notes</u>
Expenditure				
2	Allotments	0	0	in line with council directive
3	Bank interest received	-1000	-1000	
5	Employment costs	34,000	34,000	
6	playgrounds	8,000	12000	new contracts after tender process completed
7	Administration	10,300	12383	Under provision of insurance last year
8	Office costs	9,000	7230	Re alignment
9	Other costs	2,950	3250	Re alignment
1	Public Amenities(best value)	3,400	7250	realignment from capital to expenditure really 18% decrease
2	Community building	0	0	
5	Sports field	10,000	2678	have allowed for % increase in fees loan repayment and predicted new running costs
16	New barn	0	27,930	
7	Traffic	0	2000	split from capital
8	Vandalism	1,000	4750	in line with council directive
9	Grants and donations JMC increase to last yrs	10,800	37338	all collated together including tithe barn, chamber of commerce, s137 and s142
2	Emergency fund	0	13000	
0	Emergency fund	0	11,000	streams and packs for com build
Total expenditure budget		88450	173809	
Capital projects				
	Best Value	15298	8000	balance to expenditure
	New barn	68000	46000	balance to expenditure
	Traffic	10000	8000	balance to expenditure
	playgrounds	73439	90783	wishes to agree a set figure for each year and to seek partnership funding from other sources
	Sports field		2500	build up fund for resurface astro
	Tithe barn projects	28188	0	to expenditure account
Total capital budget		194925	155283	
Total planned expenditure		283375	329092	
Less funds available		163875	167222	
Add contingency		13500	15000	

Precept required	133000	176870	Asking for an extra £43870 which is £30k playground capital and £13k jmc
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Councillor Taylor declared an interest in JMC funding item. Councillor Richmond declared an interest in JMC funding item.

Cllr Jackson noted that the final figure was a 33% increase which related to £10 per house hold.

Cllr P Lightfoot informed Councillors' of comparative parish councils' figures for the 07/08 year, which were higher than the proposed figure for Bishops Cleeve for 08/09.

Cllr Richmond stated that in his opinion the capital sum for playgrounds should be designated for refurbishment work at Pecked Lane, rather than the proposed new play area in the South of the village.

Cllr P Lightfoot stated that the Playground Committee had discussed the need to prioritise at length and referred Cllr Richmond to the playground minutes already noted. Cllr Habgood asked Council to note that the existing playgrounds were in the centre of the village and expansion of the outlying areas needed provision.

Cllr P Lightfoot informed Council that the Committee would be actively seeking grants and other sources of income for any other capital projects that they would like to pursue. Cllr Taylor informed Council that each proposed project had been nominated a lead Councillor to manage the project and that included grant funding.

Cllr P Lightfoot noted that the plans for Finlay Way had raised expectations.

Cllr Richmond asked where the figure for the Skate Park came from. Clerk informed Council that the figure as brought forward from the previous year's budget.

Cllr Jackson asked if the Capital figure of £30k was a minimum needed for a project.

Cllr P Lightfoot responded that if a playground project was to be undertaken, such as a new play area, the figure of £30k was needed to complete the project in one year.

There were no further questions and therefore Cllr P Lightfoot proposed that the budget and precept request be agreed. Cllr P Rawlings seconded and Council voted on the proposal. 8 Councillors voted to accept the budget and precept request as it was presented. 1 Councillor abstained, 1 voted against and Councillor Taylor did not vote as he had declared an interest. Therefore the budget was accepted.

Cllr Jackson explained his reasons for abstaining in that he was concerned regarding the public perception of the increase. Cllr Ayres thanked the Clerk for the work that had gone into preparing the budget this year.

07/218 .Borough Councillors' reports

Cllr Richmond reported that:

The EiP Report

The panel that conducted the Examination in Public (EiP) of the Regional Spatial Strategy last year published its report today. The headline news is that Tewkesbury Borough Council has had its housing allocation increased by 39%. Furthermore it appears that area to the north of Bishop's Cleeve has been earmarked for further development.

*"Lastly, we have looked at Bishop's Cleeve itself, which in functional if not physical terms we regard as part of the wider Gloucester/Cheltenham conurbation and **SSCT** area. Development to the south of Bishop's Cleeve would diminish the separation from Cheltenham which we find objectionable for the same reasons as land close to Cheltenham racecourse. Land to the north of the settlement is, however, unconstrained by existing Green Belt and, in the Panel's view, provides ample opportunity for sustainable strategic future outward growth of the settlement. This would support the strengthening of existing transport links between the two settlements and along the Gloucester/Cheltenham development corridor and would not impinge on sensitive areas of countryside. Bishop's Cleeve also has an established employment base which would contribute to balanced development and avoid reinforcing dormitory relationships. We therefore recommend an additional area of search here, again for about 1,000 dwellings in total."*

Note: SSCTs Strategically Significant Cities and Towns

Meeting with the Minister

A delegation from Tewkesbury Borough Council recently met with John Healey - Minister of Communities and Local Government (CLG) at the House of Commons to apprise him of the authority's continuing budgetary difficulties.

Bovis housing development behind Lidl's

The planning committee at its last meeting approved the revised plans put forward for this development. Negotiations with the developer have produced a much improved design.

Decriminalisation of Parking

Regular visits are being made to Bishop's Cleeve and no significant problems have been reported.

Community Policing priorities

I recently attended a meeting with the police to discuss community policing priorities.

Cllr Taylor reported that:

I sent my written comments against the proposed Homelands Farm development to both the Planning Inspectorate in Bristol and TBC Planning and then spoke at the Planning Hearing at TBC which was "minded to refuse" the application.

I've been involved in two TBC Executive Budget Working Groups that have produced a recommended budget to put before the Executive on 22nd January 2008."

Cllr Hillier-Richardson reported:

Community Policing - Neighbourhood Coordination meeting

I attended the latest meeting of this group on January 9th 2008. The latest priorities for the Bishop's Cleeve area for which SARA plans are being drawn up are;

- Anti social behaviour around Tesco and the car park
- Speeding along the Old Evesham Road and Finlay Way
- Measures to prevent future flooding in Cleeve - gathering together all agencies involved to give residents a 'big picture'.

Different measures will be considered to address each of these issues and drawn up into a SARA plan. Various members of the group will help to carry out any measures decided upon.

Volume Crime Group

I attended the last meeting of this group on 12th December at TBC offices. The issues discussed included:

- Crime figures for the area
- Neighbourhood policing - information about smart water pack distribution
- Anti Social Behaviour - alcohol testing kits and their introduction.

Homelands Farm

I was kindly given the opportunity to speak at the TBC Planning Committee meeting on December 11th, where the Wimpey application was discussed.

I voiced the concerns of many residents and presented a petition with the names and addresses of over 740 people who responded to the Lib Dem campaign against development on Homelands Farm. My written representations had already been included in the officer report to committee.

I also wrote to the Planning Inspectorate outlining the objections and sent them a copy of the petition including all the names and addresses. I have not yet received an acknowledgment for this.

Local Issues

In response to concerns from residents, I have been informed by TBC that they will be collecting litter along Kayte Lane soon. In addition a group of residents are interested in forming a litter picking group in this area - I have put them in touch with the relevant officer at TBC to progress this.

Cllr Richardson reported that:

Cllr Richardson had been unable to attend the Homelands Farm meeting as he had been ill. He had sent letter of objections.

07/219. County Councillor report

1. **Wingmoor Farm:** Significant year – expecting Grundon application for extension of site; unlikely to come to Committee early in the year; will keep you informed. Cory ‘smell’: report from EA stating problem has been addressed. Next Wingmoor Farm Liaison Group – Tues 15/01.
2. **Orchard House:** Mark Branton awaiting dates for a possible meeting.
3. **Flooding:** Bromford Housing Association and some tenants – met 14 Dec (also P Taylor, C Pike); useful – discussed ‘brook’ developments and Christmas contingencies. Pat Mooney – currently on compassionate leave; hope to hear of result of bid for Cleeve work soon. Flood Grant distribution details, Strategic Recovery Co-ordination Group report and Water Distribution Plan all available.
4. **Homelands:** Spoke (on behalf of Parish Council) at Site Visit meeting. Bad news from EIP on RSS.
5. **Power cuts:** High Voltage problem Christmas Day; explanatory note from Allan Donaldson.
6. **Highways Issues:** Martyn Midgley met with Pat and myself Tues 8/01 – discussed list of priorities (over 50) and discussion with Station Road residents. Tony Tippetts (Martyn’s support officer) unwell – could have Adie Boyes to stand in. Grangefield SSZ – to be completed this financial year. Bus Shelters – progress at last!

7. **Greenery/Footpaths etc:** Martyn M working with Rob Hainsworth; ongoing problems.
8. **Children's Centre:** Meetings re Extended Schools – if wanting mount some sort of display/advertising material in village: would you support?
9. **Other 'Council' issues:** Post Office closures – information sheet.
10. **Councillor Identity Cards:** Ken Brobyn hoped to have them done by Christmas.
11. **Policing:** Attended Meeting 9/01; PCCM 17/01.

Any other urgent business at the discretion of the Chair of the Council that do not require decisions to be taken

Cllr Peake asked Council to note that areas of the village had been decimated during December work undertaken to trees that are by the stream that runs along the Finlay Way area of the Village.

Cllr Habgood thanked Best Value working party for the replacement bins that have been installed in the Village.

Cllr Jones asked the Council to suggest some dates for the Orchard House meeting

Meeting Closed at 10pm

Date of next meeting February 7th at 7.30

Signed 7th February 2008

Bishops Cleeve Parish Council – Planning Committee

Minutes of meeting held at 6.30 pm on Tuesday 8th January 2008

1. Attendance (chair), GJ, PT PL JP
2. Apologies noted AL VA
3. Minutes of previous meeting held on 11 December 2007 agreed
4. Planning Applications received for consideration

Site Address	TBC ref number	Proposal	BCPC response
20 Haycroft close	07/01737/ful	First floor extension	Supported
43 Bramble chase	07/01771/ful	Conservatory	Supported
Land adjacent to conifers	07/01759/ful	Bungalow	Objection
9 Jesson Road	07/01730/CLP	Drop kerbs	Supported

5. Decisions made by TBC/GCC Noted

Site address	Ref number	BCPC	TBC
Little acorns	07/01548/ful	Support	permission
7 denley close	07/91476/ful	objection	permission
36 The withers	07/01490/ful	observation	Permission
20 Fieldgate road	07/01334/ful	support	Permission
48 evesham road	07/01593/ful	observation	Permission
12 Rosehip way	07/01504/ful	support	Permission
Lidl food store	07/01508/ad v	objection	Refusal

6 Other notices Noted

Ice cream sales licence. – Mr G ford- Sundays 12-8pm

31 Longlands Road -07/01247/ful – withdrawn

Kingswood service station 07/01597/ful – revised plans for information only

Vitality, Viability and vulnerability study – information

Bovis Homes – land at rear of Lidl- report

Gloucestershire Strategic Housing Market assessment –meeting date

7 Any other business for information purposes only

The Meeting closed at 7.30 pm